

Post Falls Junior Tackle Board Meeting Minutes

Page 1 of 6

Date/Time: July 12, 2016 – 7:00 pm

Location: PFHS – Library

In Attendance: Sara Rodriguez, Laurie and Spencer Sessions, Brittany Teverbaugh, Brenna Stanaway, Dan Pearse, Roy McKenzie

Visitors: Tieghe Arman, Greg Rodriguez, Angel Duthie, Rachel Auble, Cory Gentry, Kevin Ward, Rich Hauser, Sean Yount, Angie Rutherford, Annette Clark, Brittany Teverbaugh, Randy Marmon, Sheldon Pine, Duster Butler, Jerry Crane, Scott Babowisc, Gavin Gunlendorf, Colene DeGroat, Jamesyn Ward

The meeting was called to order by Spencer Sessions at 7:00 pm.

Photography

- Mark Miller – Apologized for the issues last year.
 - Lab he uses is H&H Labs.
 - Will take credit cards this year.
 - He would like to do all the photos of the teams, individual photos.
 - He would like to request a mother from a team to help him with coordinating (be at each photo shoot and type in names and orders). Someone who knows a bunch of people. He would pay them to help.
 - Had planned to donate buttons to the league for us to re-sell => but that didn't work last year due to the time constraint. This year he will donate the cost of those buttons which is \$1.50 per photo.
 - Prices of the picture packets should be similar to last year. Will have one spot for people to send inquires.

Cheer

- Turned in money's from the booth
- We would like to find out what the cost would be to have PF added to the uniforms. Should be \$3-5 for each uniform.
- Didn't sell too many shirts but there was a lot of interest.
- Interest in the camp – 3-8th grade (July 21-24) and K-2 (July 27-28).
- Should try to have fliers to hand out at the parade next year.

Financial Update

- \$16,500 of income so far
- \$17,000 registration money yet to collect
- Made a little money on Spring football
- Paid our insurance for the year
- We are in much better shape than we were last year.
- Total cash today is ~10k.
- Major bills yet to pay – helmets
- Biggest costs left are officials for home games - ~\$7k (assuming 6 games/week)

- We are buying game uniforms for the 3/4th grade teams this year (they will be checked out need returned at the end of the year).
- We are going to have a rental agreement this year for the equipment that is checked out this year. We know there is equipment that does not return each year. We will charge people that do not return our equipment.

Equipment Checkout

- No parents will be allowed in the tower.
- Each player will be weighed and have their head circumference measured. The athlete will take those numbers into the tower with them. (Need each team manager to help with this.)
- Athletes will go to the helmets first, then the shoulder pads
- They will meet with Spencer where he will record their numbers.
- We have budgeted 30 minutes to each team. – 2 coaches from each team will be fitting equipment for their team with a board member.
- We will have waiver for parents to fill out if they have purchased their own equipment.
- If you have your own equipment, bring it down. If these athletes, can't come to the July 16 event, they can come to a make-up event and not pay a fee.
- We are charging a \$10 late fee if you don't make it.
- We are starting with the oldest kids first because they hit the hardest and need the best equipment.
- Team time slots within grade levels was determined by drawing names out of a hat.
- We will wait until we finish Saturday to determine the make-up date. It will most likely be a weeknight.
- Feedback is to maybe do a weekday in the future. We just don't want to have a lot of events.

Coaching

- Certifications
 - USA Football:
 - We will get a \$10 USA football certification code to coaches and team managers. Coaches need to pay the fee and we have credited their kids' registration fees for this. For special circumstances (i.e., coaches without kids in the program), we will look at applying the credit to family members in the program.
 - Spencer will get email notification of all certifications that are completed.
 - We negotiated a great insurance deal with USA football. This means this certification has to be done EVERY YEAR by all the coaches.
 - Our insurance requires that any parent that steps on the field to help on the field, MUST have to take the USA certification. We will not pay for that certification. However, we will let them use our \$10 discounted rate. The coach of the team needs to submit those certificates to the league.
 - CPR
 - 2 coaches on each team needs to have the certification
 - We will provide a training in August.
- Officiating

- They will be monitoring teams for faking injuries to get extra time outs. (Watching for coaches trying to
- Zero Tolerance Policy on game day – This is league wide and on all game fields.
 - Any official can throw a 15 yard penalty for abusive coaching staff or parents.
 - If there is a particular issue a second time, the penalty will be assessed, and the person has 2 minutes to leave the field. If they do not, the police will be called. If they still stay, the team will forfeit the game.
 - Referees are getting specific training for what is a valid issue for throwing the penalty.
 - Send out email about this and also add to the website.
- Dan is working on a mandatory coaches meeting to occur before or after one of the Jr Tackle Camp
- 3/4th Grade
 - We are in a predicament. We have enough for 4 teams but only have coaching staff for 3 teams. We are thinking we may see some last minute registrations.
 - Our thought is 15 player rosters would be perfect at this grade.
 - We will provide a round-robin tournament (with special teams) at the end of the season to get them some extra games. PFJT&C Board members will officiate the game. We are trying to see if we can use the varsity field for this.
- 5th Grade
 - Registration started hot and has cooled down.
 - 3 lighter teams.
- 6th Grade
 - All coaches are set.
 - Teams are at 16 or 17 people.
 - There is a petition to have a player from one team moved to another so the person can coach. We need to meet and discuss this.
- 7th Grade
 - We have one team set
 - 2 teams with open positions – we are working on this.
- 8th Grade
 - 22-23 players is a perfect number for teams at this grade level.
 - Panther's coaches said they would coach again this year if needed, but would prefer the kids get better coaching. The numbers this year support having only 3 teams.
- Field assignments are setup so that each grade level is on the same field. We encourage teams to work together.
- Team Names
 - Starting this year new teams will be one of Trojan White, Orange, Black, or Gray. We are starting this year with the 3/4th grade.
 - Existing 5th-8th grade teams can keep their names. If one of these teams wants to re-name themselves, they can – they just need to let us know.
- Practice schedules are up to the coaches.

Team Rosters

- We will allow trades from this point forward, but the Executive board has to approve it.

- Skills Assessment will be Wed, Jul 13 for 3/4th, 5th, and 8th grade
 - All 3/4th and 5th grade – all players (returning and new) will do this assessment. This allows us to get the teams as even as possible.
 - 8th grade coaches will put an assessment on their existing players and only the new ones will do the assessment.
 - Players that do not show up will either get an automatic 1 or 3 rating.
- Draft with coaches for 3/4th, 5, and 8th grade will be Thu, Jul 14 at Little Smiles conference room.
- Rosters will be send out Thursday night to Coaches and Team Managers
- All coaches and team managers need to make sure to get signed up on the website.

Team Managers

- Aug 2 – team manager meeting – get your books, rules, forms, etc. If this night doesn't work for you, please let Laurie know.
- Sports Physicals – Team books must have all the sports physicals (that state they are cleared to play) in them. If there is a player on the field without a physical or are not cleared to play, the head coach will be suspended for the first game.
- We are asking each team to put together a basket that we can auction off at the BBQ. You can do more, but we want a minimum of 1 per team. No \$ limit at this time.
- Asking each team to bring one league sponsor. Laurie has sent out a letter and form to a lot of businesses in PF. We will be following up with them in a week or so.

Scheduling

- Game schedules are not in place yet.
- 3/4th grade games will be Wed nights.
- We have been asked to sit in on the game scheduling.
- We are talking about a round-robin tournament play the first weekend of games.

Fundraising

- Total fundraising so far has been pretty good with Triple Play Night, Spokane Empire Night, and Post Falls Festival Booth.
- August fundraiser is a laundry soap sales. Laurie will get info to each team manager at the team manager meeting.
 - If we can get each kid to sell one, we could probably cover a a new score board.
 - Could we offer an incentive to teams that sell the most? We will need to discuss.
- We want to encourage league fundraising. The league needs funds to be able to provide for teams.

BBQ

- The Grill of Impanina has offered to cater again for \$3.50/plate.
- We have Pepsi being donated that we can include.
- We sold 541 plates last year – we paid for what we sold.
- We checked with Ekness Catering – they were more expensive and we would have to provide additional services.

- Stacies Catering
 - Would donate the food and beverages.
 - They would need volunteers to help serve.
 - How fast can you provide food? He can come with it prepared ahead of time.
- We are recommending \$5/person across the board.
- Team Managers/Coaches – get agendas out to your parents.
- Feedback from last year:
 - Communicate better that you can get food at anytime.
 - Liked not having board members cooking.
 - Move the ticket sales for food outside the gate.
 - More lines (maybe roped off)
- Table this and vote via email – needs to be decided in the next couple of days.

Marketing

- N Idaho Fair invited us to participate in their daily parade. Participants and their families get free fair admission. Cheer will head up organizing this.

Equipment

- If we can get our lights fixed at Mullan Trail, we can host some weeknight games.
- We are working on getting first aid kits for each time.
- Score boards – quotes are anywhere from \$3-8k. Numbers we had earlier were with a grant included. Craig Christensen is working with BSN to see what they can do.
 - Cherry Lane – only time works
- Next year, we will change board meetings to every other week starting in July. Every other one will be Executive Board only.
- Shed/Tower:
 - Spencer is working with a fabrication company to build us shoulder pad carts.
 - Also working on having all the helmets hung on the walls to organize them.

High School Games

- We encourage our players to go to high school teams.
- We are working on a Jr Tackle Night
- If you are interested in supporting PFHS football, contact Dan Pearse – he is working on the colorful glossy program.
- Coach Bennett's message is to get kids out to play football and don't worry about winning and losing.

Important Dates

- Jr Tackle Camp – July 25-28, 2016
- July 16 – Equipment Check out
- August 8 – BBQ

Next Meeting

- Tues, August 9, 2016 @ 7pm at the Conference Room at Little Smiles

The meeting was closed at 8:47pm.